

Self appraisal report for Year (2025-26)

Auditor Agency: Debdipta Basu(Indian Rubber Materials Research Institute, Autonomous body under The Department for Promotion of Industry and Internal Trade (DPIIT), Ministry of Commerce & Industry, Govt. of India, New Delhi)

Ministry Name: Department of Space

Date of Audit : 15.07.2026

Department Name:

Public Authority Name: Master Control Facility, Hassan

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	URL	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
1	Organisation and Function								
1.1	Particulars of its organisation, functions and duties[Section 4(1)(b)(i)]								
1.1.1	Name and address of the Organization	Fully Met	1.28	1.28	https://www.mcf.gov.in/website/rti	empty	Fully Met	1.28	URLs cited by the Public Authority is correct. Category "Fully Met"
1.1.2	Head of the organization	Fully Met	1.28	1.28	https://www.mcf.gov.in/website/rti	empty	Fully Met	1.28	URLs cited by the Public Authority is correct. Category "Fully Met"
1.1.3	Vision, Mission and Key objectives	Fully Met	1.28	1.28	https://www.mcf.gov.in/website/vission_mission	empty	Fully Met	1.28	URLs cited by the Public Authority is correct. Category "Fully Met"
1.1.4	Function and duties	Fully Met	1.28	1.28	https://www.mcf.gov.in/website/rti	empty	Fully Met	1.28	URLs cited by

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					te/functions_of_mcf				the Public Authority is correct. Category "Fully Met"
1.1.5	Organization Chart	Fully Met	1.28	1.28	https://www.mcf.gov.in/web/site/organization	empty	Fully Met	1.28	URLs cited by the Public Authority is correct. Category "Fully Met"
1.1.6	Any other details-the genesis, inception, formation of the department and the HoDs from time to time as well as the committees/ Commissions constituted from time to time have been dealt	Fully Met	1.28	1.28	https://www.isro.gov.in/gene sis.html	empty	Fully Met	1.28	URLs cited by the Public Authority is correct. Category "Fully Met"
1.2	Power and duties of its officers and employees[Section 4(1) (b)(ii)]								
1.2.1	Powers and duties of officers (administrative, financial and judicial)	Fully Met	1.92	1.92	https://www.isro.gov.in/Powers_and_duties.html	empty	Fully Met	1.92	URLs cited by the Public Authority is correct. Category "Fully Met"
1.2.2	Power and duties of other employees	Fully Met	1.92	1.92	https://www.isro.gov.in/Powers_and_duties.html	empty	Fully Met	1.92	URLs cited by the Public Authority is correct. Category "Fully Met"
1.2.3	Rules/ orders under which powers and duty derived and exercised	Fully Met	1.92	1.92	https://www.isro.gov.in/Powers_and_duties.html	empty	Fully Met	1.92	URLs cited by the Public

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	URL	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
									Authority is correct. Category "Fully Met"
1.2.4	Work allocation	Fully Met	1.92	1.92	https://www.mcf.gov.in/website/rti	empty	Fully Met	1.92	URLs cited by the Public Authority is correct. Category "Fully Met"
1.3	Procedure followed in decision making process [Section 4(1)(b)(iii)]								
1.3.1	Process of decision making - Identify key decision making points	Fully Met	1.54	1.54	https://www.isro.gov.in/Procedure_followed.html	empty	Fully Met	1.54	URLs cited by the Public Authority is correct. Category "Fully Met"
1.3.2	Final decision making authority	Fully Met	1.54	1.54	https://www.isro.gov.in/Procedure_followed.html	empty	Fully Met	1.54	URLs cited by the Public Authority is correct. Category "Fully Met"
1.3.3	Related provisions, acts, rules etc.	Fully Met	1.54	1.54	https://www.mcf.gov.in/website/rti	empty	Fully Met	1.54	URLs cited by the Public Authority is correct. Category "Fully Met"
1.3.4	Time limit for taking a decisions, if any	Fully Met	1.54	1.54	https://www.isro.gov.in/Procedure_followed.html	empty	Fully Met	1.54	URLs cited by the Public Authority is

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									correct. Category "Fully Met"
1.3.5	Channels of supervision and accountability	Fully Met	1.54	1.54	https://www.isro.gov.in/Procedure_followed.html	empty	Fully Met	1.54	URLs cited by the Public Authority is correct. Category "Fully Met"
1.4	Norms for discharge of functions[Section 4(1)(b)(iv)]								
1.4.1	Nature of functions/ services offered	Fully Met	1.54	1.54	https://www.isro.gov.in/The_Norms_set.html	empty	Fully Met	1.54	URLs cited by the Public Authority is correct. Category "Fully Met"
1.4.2	Norms/ standards for functions/ service delivery	Fully Met	1.54	1.54	https://www.isro.gov.in/The_Norms_set.html	empty	Fully Met	1.54	URLs cited by the Public Authority is correct. Category "Fully Met"
1.4.3	Process by which these services can be accessed	Fully Met	1.54	1.54	https://www.mcf.gov.in/website/rti	empty	Fully Met	1.54	URLs cited by the Public Authority is correct. Category "Fully Met"
1.4.4	Time-limit for achieving the targets	Fully Met	1.54	1.54	https://www.mcf.gov.in/website/rti	empty	Fully Met	1.54	URLs cited by the Public Authority is correct.

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	URL	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL Category
1.4.5	Process of redressal of grievances	Fully Met	1.54	1.54	https://www.mcf.gov.in/website/rti	empty	Fully Met	1.54	URLs cited by the Public Authority is correct. Category "Fully Met"
1.5	Acts, rules, regulations, instructions, manuals and records for discharging functions[Section 4(1)(b)(v)]								
1.5.1	Title and nature of the record/ manual /instruction.	Fully Met	2.6	2.60	https://www.mcf.gov.in/website/rti	empty	Fully Met	2.60	URLs cited by the Public Authority is correct. Category "Fully Met"
1.5.2	List of Acts, rules, regulations, instructions, manuals and records.	Fully Met	2.6	2.60	https://www.mcf.gov.in/website/rti	empty	Fully Met	2.60	URLs cited by the Public Authority is correct. Category "Fully Met"
1.5.3	Acts/ Rules/ manuals, etc.	Fully Met	2.6	2.60	https://www.mcf.gov.in/website/rti	empty	Fully Met	2.60	URLs cited by the Public Authority is correct. Category "Fully Met"
1.6	Categories of documents held by the authority under its control[Section 4(1)(b) (vi)]								
1.6.1	Categories of documents	Fully Met	3.85	3.85	https://www.mcf.gov.in/static/media/documents/RTI/rti_english/6._Details_of_Manuals_Handbooks_Operating_Pro	empty	Fully Met	3.85	URLs cited by the Public Authority is correct.

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	URL	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					cedure_on_website_KY5wd4e.pdf				Category "Fully Met"
1.6.2	Custodian of documents/categories	Fully Met	3.85	3.85	https://www.mcf.gov.in/static/media/documents/RTI/rti_english/6._Details_of_Manuals_Handbooks_Operating_Procedure_on_website_KY5wd4e.pdf	empty	Fully Met	3.85	URLs cited by the Public Authority is correct. Category "Fully Met"
1.7	Boards, Councils, Committees and other Bodies constituted as part of the Public Authority [Section 4(1)(b)(viii)]								
1.7.1	Name of Boards, Council, Committee etc.	Fully Met	0.96	0.96	https://www.mcf.gov.in/static/media/documents/RTI/rti_english/29._Statement_of_boards._councils_committees_and_other_bodies.pdf	empty	Fully Met	0.96	URLs cited by the Public Authority is correct. Category "Fully Met"
1.7.2	Composition	Fully Met	0.96	0.96	https://www.isro.gov.in/SpaceCommision.html	empty	Fully Met	0.96	URLs cited by the Public Authority is correct. Category "Fully Met"
1.7.3	Dates from which constituted	Fully Met	0.96	0.96	https://www.mcf.gov.in/static/media/documents/RTI/rti_english/29._Statement_of_boards._councils_committees_and_other_bodies.pdf	empty	Partially Met	0.48	URLs cited by the Public Authority is correct. Category "Partially Met"
1.7.4	Term/ Tenure	Fully Met	0.96	0.96	https://www.mcf.gov.in/static/media/documents/RTI/rti_english/29._Statement_of_boards._councils_committees_and	empty	Partially Met	0.48	URLs cited by the Public Authority is correct.

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	URL	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					d_other_bodies.pdf				Category "Partially Met"
1.7.5	Powers and functions	Fully Met	0.96	0.96	https://www.mcf.gov.in/static/media/documents/RTI/rti_english/29._Statement_of_boards._councils_committees_and_other_bodies.pdf	empty	Partially Met	0.48	URLs cited by the Public Authority is correct. Category "Partially Met"
1.7.6	Whether their meetings are open to the public?	Not Applicable	0	0	empty	empty	Not Applicable	0	Category Not Applicable
1.7.7	Whether the minutes of the meetings are open to the public?	Not Applicable	0	0	empty	empty	Not Met	0	Category Not Met
1.7.8	Place where the minutes if open to the public are available?	Not Applicable	0	0	empty	empty	Not Met	0	Category Not Met
1.8	Directory of officers and employees[Section 4(1) (b) (ix)]								
1.8.1	Name and designation	Fully Met	3.85	3.85	https://www.mcf.gov.in/static/media/documents/RTI/rti_english/12._Employee_Telephone_Directory_as_on_31.03.2026.pdf	empty	Fully Met	3.85	URLs cited by the Public Authority is correct. Category "Fully Met"
1.8.2	Telephone , fax and email ID	Fully Met	3.85	3.85	https://www.mcf.gov.in/static/media/documents/RTI/rti_english/12._Employee_Telephone_Directory_as_on_31.03.2026.pdf	empty	Fully Met	3.85	URLs cited by the Public Authority is correct. Category "Fully Met"
1.9	Monthly Remuneration received by officers & employees including system of compensation[Section 4(1) (b) (x)]								
1.9.1	List of employees with Gross monthly remuneration	Fully Met	3.85	3.85	https://www.mcf.gov.in/static/media/documents/RTI/rti_en	empty	Partially Met	1.93	URLs cited by the Public

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	URL	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					glish/List_of_Employees_and_their_Pay_Levels.pdf				Authority is correct. Category "Partially Met"
1.9.2	System of compensation as provided in its regulations	Fully Met	3.85	3.85	https://www.mcf.gov.in/static/media/documents/RTI/rti_english/List_of_Employees_and_their_Pay_Levels.pdf	empty	Partially Met	1.93	URLs cited by the Public Authority is correct. Category "Partially Met"
1.10	Name, designation and other particulars of Public Information Officers[Section 4(1) (b) (xvi)]								
1.10.1	Name and designation of the Public Information Officers (PIOs), Assistant Public Information Officer(s) & Appellate Authority	Fully Met	3.85	3.85	https://www.mcf.gov.in/static/media/documents/RTI/rti_english/16._Details_of_the_Designated_Authorities_under_RTI_Act_2005_a_o5T2BhD.pdf	empty	Fully Met	3.85	URLs cited by the Public Authority is correct. Category "Fully Met"
1.10.2	Address, telephone numbers and email ID of each designated official.	Fully Met	3.85	3.85	https://www.mcf.gov.in/website/rti	empty	Fully Met	3.85	URLs cited by the Public Authority is correct. Category "Fully Met"
1.11	Number of employees against whom disciplinary action has been proposed/ taken (F No. 1/6/2011- IR dt. 15.4.2013)								
1.11.1	Number of employees against whom disciplinary action has been (i) Pending for minor penalty or major penalty proceedings	Fully Met	3.85	3.85	https://www.mcf.gov.in/static/media/documents/RTI/rti_english/15._Details_of_disciplinary_cases_as_on_31.03.2026.pdf	empty	Fully Met	3.85	URLs cited by the Public Authority is correct. Category "Fully Met"

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Sr. No	Details of disclosure	Category	Marks	Obtained Mark	URL	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
1.13.1	Transfer policy and transfer orders[No. 1/6/2011- IR Dt. 15.4.2013]	Fully Met	7.69	7.69	https://www.mcf.gov.in/static/media/documents/RTI/rti_english/47._Transfer_and_Posting_of_Officers_in_Administrative_areas_7TqxhYZ.pdf	empty	Fully Met	7.69	URLs cited by the Public Authority is correct. Category "Fully Met"
Total			97	97			99	88	
2	Budget and Programme								
2.1	Budget allocated to each agency including all plans, proposed expenditure and reports on disbursements made etc.[Section 4(1)(b)(xi)]								
2.1.1	Total Budget for the public authority	Fully Met	10	10.00	https://www.mcf.gov.in/static/media/documents/RTI/rti_english/10._Budget_at_Glance_-_MCF.pdf	empty	Fully Met	10.00	URLs cited by the Public Authority is correct. Category "Fully Met"
2.1.2	Budget for each agency and plan & programmes	Fully Met	10	10.00	https://www.isro.gov.in/archive_of_demands_grants.html	empty	Fully Met	10.00	URLs cited by the Public Authority is correct. Category "Fully Met"
2.1.3	Proposed expenditures	Fully Met	10	10.00	https://www.isro.gov.in/archive_of_demands_grants.html	empty	Fully Met	10.00	URLs cited by the Public Authority is correct. Category "Fully Met"
2.1.4	Revised budget for each agency, if any	Fully Met	10	10.00	https://www.isro.gov.in/archive_of_demands_grants.html	empty	Fully Met	10.00	URLs cited by the Public Authority is correct.

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	URL	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL Category
									Category "Fully Met"
2.1.5	Report on disbursements made and place where the related reports are available	Fully Met	10	10.00	https://www.isro.gov.in/archivempty_e_of_demands_grants.html		Fully Met	10.00	URLs cited by the Public Authority is correct. Category "Fully Met"
2.1.6	Information related to procurements-(a) Notice/tender enquires, and corrigenda if any thereon, (b) Details of the bids awarded comprising the names of the suppliers of goods/ services being procured, (c) The works contracts concluded – in any such combination of the above-and, (d) The rate/ rates and the total amount at which such procurement or works contract is to be executed.	Fully Met	10	10.00	https://www.mcf.gov.in/static/media/documents/RTI/rti_english/35._List_of_Contracts_entered_during_the_period_01.04.2025_to__QPEkk5Z.pdf	empty	Fully Met	10.00	URLs cited by the Public Authority is correct. Category "Fully Met"
2.2	Foreign and domestic tours(F.No. 1/8/2012- IR dt. 11.9.2012)								
2.2.1	Budget	Fully Met	20	20.00	https://www.isro.gov.in/archivempty_e_of_demands_grants.html	empty	Fully Met	20.00	URLs cited by the Public Authority is correct. Category "Fully Met"
2.2.2	Foreign and domestic tours by ministries and officials of the rank of Joint Secretary to the Government and above, as well as the Heads of the Department.- (a) Places visited, (b) The period of visit, (c) The	Fully Met	20	20.00	https://www.mcf.gov.in/static/media/documents/RTI/rti_english/4._Details_of_Foreign_Domestic_Tours_by_the_oficials_of_the__9f2VTVs.pdf	empty	Fully Met	20.00	URLs cited by the Public Authority is correct. Category "Fully Met"

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Sr. No	Details of disclosure	Category	Marks	Obtained Mark	URL	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
2.5.1	Concessions, permits or authorizations granted by public authority	Not Applicable	0	0	empty	empty	Not Applicable	0	Category Not Applicable
2.5.2	For each concessions, permit or authorization granted - (a) Eligibility criteria, (b) Procedure for getting the concession/ grant and/ or permits of authorizations, (c) Name and address of the recipients given concessions/ permits or authorizations, (d) Date of award of concessions/ permits of authorizations	Not Applicable	0	0	empty	empty	Not Applicable	0	Category Not Applicable
2.6	CAG & PAC paras [F No. 1/6/2011- IR dt. 15.4.2013]								
2.6.1	CAG and PAC paras and the action taken reports (ATRs) after these have been laid on the table of both houses of the Parliament.	Fully Met	50	50.00	https://www.mcf.gov.in/static/media/documents/RTI/rti_english/9._Information_pertaining_to_CAG__PAC_paras-2026.pdf	empty	Fully Met	50.00	URLs cited by the Public Authority is correct. Category "Fully Met"
Total			200	200			150	150	
3	Publicity and Public interface								
3.1	Particulars for any arrangement for consultation with or representation by the members of the public in relation to the formulation of policy or implementation there of [Section 4(1)(b)(vii)] [F No 1/6/2011-IR dt. 15.04.2013]								
3.1.1	Relevant Acts, Rules, Forms and other documents which are normally accessed by citizens	Not Applicable	0	0	empty	empty	Not Applicable	0	Category Not Applicable
3.1.2	a) Arrangements for consultation with or representation by members of the public in policy formulation/ policy implementation, (b) Day & time allotted for visitors,(c) Contact	Not Applicable	0	0	empty	empty	Not Applicable	0	Category Not Applicable

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	details of Information & Facilitation Counter (IFC) to provide publications frequently sought by RTI applicants								
3.1.3	Public- Private Partnerships (PPP)- Details of Special Purpose Vehicle (SPV), if any	Not Applicable	0	0	empty	empty	Not Applicable	0	Category Not Applicable
3.1.4	Public- Private Partnerships (PPP)- Detailed project reports (DPRs)	Not Applicable	0	0	empty	empty	Not Applicable	0	Category Not Applicable
3.1.5	Public- Private Partnerships (PPP)- Concession agreements.	Not Applicable	0	0	empty	empty	Not Applicable	0	Category Not Applicable
3.1.6	Public- Private Partnerships (PPP)- Operation and maintenance manuals	Not Applicable	0	0	empty	empty	Not Applicable	0	Category Not Applicable
3.1.7	Public- Private Partnerships (PPP) - Other documents generated as part of the implementation of the PPP	Not Applicable	0	0	empty	empty	Not Applicable	0	Category Not Applicable
3.1.8	Public- Private Partnerships (PPP) - Information relating to fees, tolls, or the other kinds of revenues that may be collected under authorisation from the government	Not Applicable	0	0	empty	empty	Not Applicable	0	Category Not Applicable
3.1.9	Public- Private Partnerships (PPP) -Information relating to outputs and outcomes	Not Applicable	0	0	empty	empty	Not Applicable	0	Category Not Applicable
3.1.10	Public- Private Partnerships (PPP) - The process of the selection of the private sector party (concessionaire etc.)	Not Applicable	0	0	empty	empty	Not Applicable	0	Category Not Applicable
3.1.11	Public- Private Partnerships (PPP) - All payment made under the PPP project	Not Applicable	0	0	empty	empty	Not Applicable	0	Category Not Applicable

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	URL	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
3.2	Are the details of policies / decisions, which affect public, informed to them[Section 4(1) (c)]								
3.2.1	Publish all relevant facts while formulating important policies or announcing decisions which affect public to make the process more interactive - Policy decisions/ legislations taken in the previous one year	Not Applicable	0	0	empty	empty	Not Met	0	Category Not Applicable
3.2.2	Publish all relevant facts while formulating important policies or announcing decisions which affect public to make the process more interactive - Outline the Public consultation process	Not Applicable	0	0	empty	empty	Not Applicable	0	Category Not Applicable
3.2.3	Publish all relevant facts while formulating important policies or announcing decisions which affect public to make the process more interactive- Outline the arrangement for consultation before formulation of policy	Not Applicable	0	0	empty	empty	Not Applicable	0	Category Not Applicable
3.3	Dissemination of information widely and in such form and manner which is easily accessible to the public [Section 4(3)]								
3.3.1	Use of the most effective means of communication - Internet (website)	Fully Met	50	50.00	https://www.mcf.gov.in/websites/rti	empty	Fully Met	50.00	URLs cited by the Public Authority is correct. Category "Fully Met"
3.4	Form of accessibility of information manual/ handbook[Section 4(1)(b)]								
3.4.1	Information manual/handbook available in electronic format	Fully Met	25	25.00	https://www.mcf.gov.in/websites/rti	empty	Fully Met	25.00	URLs cited by the Public Authority is

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	URL	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
									correct. Category "Fully Met"
3.4.2	Information manual/handbook available in printed format	Fully Met	25	25.00	https://www.mcf.gov.in/website/rti	empty	Fully Met	25.00	URLs cited by the Public Authority is correct. Category "Fully Met"
3.5	Whether information manual/ handbook available free of cost or not [Section 4(1)(b)]								
3.5.1	List of materials available Free of cost	Fully Met	25	25.00	https://www.mcf.gov.in/website/rti	empty	Fully Met	25.00	URLs cited by the Public Authority is correct. Category "Fully Met"
3.5.2	List of materials available at a reasonable cost of the medium	Fully Met	25	25.00	https://www.mcf.gov.in/website/rti	empty	Fully Met	25.00	URLs cited by the Public Authority is correct. Category "Fully Met"
Total			150	150			167	150	
4	E-Governance								
4.1	Language in which Information Manual/Handbook Available [F No. 1/6/2011-IR dt. 15.4.2013]								
4.1.1	Hindi	Fully Met	9.52	9.52	https://www.mcf.gov.in/static/media/documents/RTI/rti_english/6._Details_of_Manuals_Handbooks_Operating_Procedure_on_website_KY5wd4e.pdf	empty	Fully Met	9.52	URLs cited by the Public Authority is correct. Category "Fully Met"
4.1.2	English	Fully Met	9.52	9.52	https://www.mcf.gov.in/static/	empty	Fully Met	9.52	URLs cited by

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	URL	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					media/documents/RTI/rti_english/6._Details_of_Manuals_Handbooks_Operating_Procedure_on_website_KY5wd4e.pdf				the Public Authority is correct. Category "Fully Met"
4.1.3	Vernacular/ Local Language	Fully Met	9.52	9.52	https://www.mcf.gov.in/static/media/documents/RTI/rti_english/6._Details_of_Manuals_Handbooks_Operating_Procedure_on_website_KY5wd4e.pdf	empty	Fully Met	9.52	URLs cited by the Public Authority is correct. Category "Fully Met"
4.2	When was the information Manual/Handbook last updated?[F No. 1/6/2011-IR dt 15.4.2013]								
4.2.1	Last date of Annual updation	Fully Met	28.57	28.57	https://www.mcf.gov.in/static/media/documents/RTI/rti_english/6._Details_of_Manuals_Handbooks_Operating_Procedure_on_website_KY5wd4e.pdf	empty	Fully Met	28.57	URLs cited by the Public Authority is correct. Category "Fully Met"
4.3	Information available in electronic form[Section 4(1)(b)(xiv)]								
4.3.1	Details of information available in electronic form	Fully Met	9.52	9.52	https://www.mcf.gov.in/static/media/documents/RTI/rti_english/6._Details_of_Manuals_Handbooks_Operating_Procedure_on_website_KY5wd4e.pdf	empty	Fully Met	9.52	URLs cited by the Public Authority is correct. Category "Fully Met"
4.3.2	Name/ title of the document/record/ other information	Fully Met	9.52	9.52	https://www.mcf.gov.in/static/media/documents/RTI/rti_english/6._Details_of_Manuals_Handbooks_Operating_Procedure_on_website_KY5wd4e.pdf	empty	Fully Met	9.52	URLs cited by the Public Authority is correct. Category "Fully Met"
4.3.3	Location where available	Fully Met	9.52	9.52	https://www.mcf.gov.in/websi	empty	Fully Met	9.52	URLs cited by

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	URL	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					te/rti				the Public Authority is correct. Category "Fully Met"
4.4	Particulars of facilities available to citizen for obtaining information[Section 4(1)(b)(xv)]								
4.4.1	Name & location of the facility	Fully Met	7.14	7.14	https://www.mcf.gov.in/static/media/documents/RTI/rti_english/19._Information_pertaining_to_Name_and_Location_of_the_Facility.pdf	empty	Fully Met	7.14	URLs cited by the Public Authority is correct. Category "Fully Met"
4.4.2	Details of information made available	Fully Met	7.14	7.14	https://www.mcf.gov.in/static/media/documents/RTI/rti_english/19._Information_pertaining_to_Name_and_Location_of_the_Facility.pdf	empty	Fully Met	7.14	URLs cited by the Public Authority is correct. Category "Fully Met"
4.4.3	Working hours of the facility	Fully Met	7.14	7.14	https://www.mcf.gov.in/static/media/documents/RTI/rti_english/19._Information_pertaining_to_Name_and_Location_of_the_Facility.pdf	empty	Fully Met	7.14	URLs cited by the Public Authority is correct. Category "Fully Met"
4.4.4	Contact person & contact details (Phone, fax, email)	Fully Met	7.14	7.14	https://www.mcf.gov.in/static/media/documents/RTI/rti_english/19._Information_pertaining_to_Name_and_Location_of_the_Facility.pdf	empty	Fully Met	7.14	URLs cited by the Public Authority is correct. Category "Fully Met"
4.5	Such other information as may be prescribed under Section 4(i) (b)(xvii)								
4.5.1	Grievance redressal mechanism	Fully Met	4.1	4.10	https://www.mcf.gov.in/static/	empty	Fully Met	4.10	URLs cited by

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	URL	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					media/documents/RTI/rti_english/SKM_226i23101912550_0001-1-1_3yezuRk.pdf				the Public Authority is correct. Category "Fully Met"
4.5.2	List of completed schemes/ projects/ Programmes	Fully Met	4.1	4.10	https://www.mcf.gov.in/website/rti	empty	Fully Met	4.10	URLs cited by the Public Authority is correct. Category "Fully Met"
4.5.3	List of schemes/ projects/ programme underway	Fully Met	4.1	4.10	https://www.mcf.gov.in/website/rti	empty	Fully Met	4.10	URLs cited by the Public Authority is correct. Category "Fully Met"
4.5.4	Details of all contracts entered into including name of the contractor, amount of contract and period of completion of contract	Fully Met	4.1	4.10	https://www.mcf.gov.in/static/media/documents/RTI/rti_english/35._List_of_Contracts_entered_during_the_period_01.04.2025_to__QPEkk5Z.pdf	empty	Fully Met	4.10	URLs cited by the Public Authority is correct. Category "Fully Met"
4.5.5	Annual Report	Fully Met	4.1	4.10	https://www.isro.gov.in/AnnualReports.html	empty	Fully Met	4.10	URLs cited by the Public Authority is correct. Category "Fully Met"
4.5.6	Frequently Asked Question (FAQs)	Fully Met	4.1	4.10	https://www.isro.gov.in/Frequently_Asked_Questions.html	empty	Fully Met	4.10	URLs cited by the Public Authority is

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Sr. No	Details of disclosure	Category	Marks	Obtained Mark	URL	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
5.1	Such other information as may be prescribed [F.No. 1/2/2016-IR dt. 17.8.2016, F No. 1/6/2011-IR dt. 15.4.2013]								
5.1.1	Name & details of - (a) Current CPIOs & FAAs, (b) Earlier CPIO & FAAs from 1.1.2015	Fully Met	20	20.00	https://www.mcf.gov.in/websi	empty	Fully Met	20.00	URLs cited by the Public Authority is correct. Category "Fully Met"
5.1.2	Details of third party audit of voluntary disclosure -(a) Dates of audit carried out , (b) Report of the audit carried out	Fully Met	20	20.00	https://www.mcf.gov.in/static/documents/RTI/Audit_Report_2024-25.pdf	empty	Fully Met	20.00	URLs cited by the Public Authority is correct. Category "Fully Met"
5.1.3	Appointment of Nodal Officers not below the rank of Joint Secretary/ Additional HoD - (a) Date of appointment , (b) Name & Designation of the officers	Fully Met	20	20.00	https://www.mcf.gov.in/static/media/documents/RTI/rti_english/16._Details_of_the_Designated_Authorities_under_RTI_Act_2005_a_o5T2BhD.pdf	empty	Fully Met	20.00	URLs cited by the Public Authority is correct. Category "Fully Met"
5.1.4	Consultancy committee of key stake holders for advice on suo-motu disclosure - (a) Dates from which constituted, (b) Name & Designation of the officers	Fully Met	20	20.00	https://www.mcf.gov.in/static/media/documents/RTI/rti_english/16._Details_of_the_Designated_Authorities_under_RTI_Act_2005_a_o5T2BhD.pdf	empty	Fully Met	20.00	URLs cited by the Public Authority is correct. Category "Fully Met"
5.1.5	Committee of PIOs/FAAs with rich experience in RTI to identify frequently sought information under RTI - (a) Dates from which constituted, (b) Name & Designation of the Officers	Fully Met	20	20.00	https://www.mcf.gov.in/static/media/documents/RTI/rti_english/16._Details_of_the_Designated_Authorities_under_RTI_Act_2005_a_o5T2BhD.pdf	empty	Fully Met	20.00	URLs cited by the Public Authority is correct. Category "Fully Met"
Total			100	100			100	100	

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	URL	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
6	Information Disclosed on own Initiative								
6.1	Item / information disclosed so that public have minimum resort to use of RTI Act to obtain information [Section 4(2)]								
6.1.1	Item / information disclosed so that public have minimum resort to use of RTI Act to obtain information	Fully Met	25	25.00	https://www.mcf.gov.in/websi	empty	Fully Met	25.00	URLs cited by the Public Authority is correct. Category "Fully Met"
6.2	Guidelines for Indian Government Websites (GIGW) is followed (released in February, 2009 and included in the Central Secretariat Manual of Office Procedures (CSMOP) by Department of Administrative Reforms and Public Grievances, Ministry of Personnel, Public Grievance and Pensions, Govt. Of India)								
6.2.1	Whether STQC certification obtained and its validity	Fully Met	12.5	12.50	https://www.mcf.gov.in/static/media/documents/RTI/rti_english/stqc_certificate.PDF	empty	Fully Met	12.50	URLs cited by the Public Authority is correct. Category "Fully Met"
6.2.2	Does the website show the certificate on the Website?	Fully Met	12.5	12.50	https://www.mcf.gov.in/static/media/documents/RTI/rti_english/stqc_certificate.PDF	empty	Fully Met	12.50	URLs cited by the Public Authority is correct. Category "Fully Met"
Total			50	50			50	50	
Grand Total			797	797			766	736	